

# Ladysmith Public School P and C

## AGM MINUTES

MARCH 8, 2017

OPENED 7.08PM

LADYSMITH PS

<b>CHAIRPERSON</b>	Helen Sturman
<b>MINUTES</b>	Helen Sturman
<b>ATTENDEES</b>	Fleur Muller, Lisa Eady, Shane-Ann Palmer, Kat Roberts, Kylie Short, Liz Chapman, Fiona Lehmann, Leanne Rutland, Dave Rutland, Adam Rutland, Jessica Rutland, Cameron Rutland, Helen Sturman
<b>APOLOGIES</b>	Alison Reid, Alisa Scanlan, Trish O'Brien, Rebecca Cole

HELEN WELCOMED EVERYONE TO THE MEETING

PREVIOUS MINUTES READ BY HELEN. ACCEPTANCE OF PREVIOUS MINUTES AS A TRUE AND ACCURATE RECORD – MOVED BY KAT ROBERTS, SECONDED BY LEANNE RUTLAND.

### Agenda topics

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- PRINCIPAL'S REPORT HELEN

Read by Helen (Please see attached)

- TREASURER'S REPORT FLEUR

Read by Fleur (Please see attached)

Report      Moved by Fleur  
                 Accepted by Liz  
                 Seconded by Fiona

Fleur moved a motion to keep Toni Nugent as auditor

Accepted by Fiona  
Seconded by Kat  
Motion passed.

- ELECTION OF OFFICE BEARERS

All positions were declared vacant.

President:	Lisa Eady	Nominated by Liz Chapman, seconded by Kat, Accepted by Lisa.
Vice President:	Fiona Lehmann	Nominated by Kat, seconded by Fleur, Accepted by Fiona
Secretary:	Katrina Roberts	Nominated by Shane-Ann Palmer, seconded by Liz Chapman, Accepted by Katrina.
Vice Secretary:	Liz Chapman	Nominated by Shane-Ann Palmer, seconded by Fiona Lehmann, Accepted by Liz.
Treasurer:	Fleur muller	Nominated by Lisa Eady, seconded by Shane-Ann Palmer,

Vice Treasurer: Shane-Ann Palmer Accepted by Fleur.  
 Nominated by Liz Chapman,  
 seconded by Fiona,  
 Accepted by Shane-Ann.

## Tabled Business

CONSTITUTION

LISA

<b>DISCUSSION</b>	Lisa has compiled a draft constitution. To be distributed and read prior to the next meeting.	
<b>CONCLUSIONS</b>	Draft Constitution for the Ladysmith public School P& C was tabled by Lisa. Special meeting will be held in 4 weeks, 5 <sup>th</sup> April at 7pm, prior to next ordinary meeting.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Make draft constitution available for p & c to read	Lisa	ASAP
Advertise special meeting	Kat	Next newsletter

MEETING CLOSED AT 7.40pm

### ATTACHMENT ONE: PRINCIPALS REPORT

Thank you to the out going committee, it was a successful year with fund raising and we believe the excursion was an excellent success which all students were included in. Families who needed financial support were provided this so all Students were able to access this aspect of the the curriculum.  
 the rocking chairs are great asset to the students who use them and benefit from this type of additional support, and I have heard them telling people how wonderful they are.

Due to your generosity the school funding was available for us to update the furniture in the other classroom which enhances the learning environment.

With a cohesive group of parents you are able to move mountains if you wish, so we look forward to another year of productivity and enhancing the learning of the current group of students.

Financially - present the AFS

We were able to accumulate enough funds in the last financial year to continue with the employment of an additional teacher, add extra hours onto the two SLsO this year.

We are in a very positive situation this year 2017 and we are making the most of the opportunities this year. All students are in a very positive learning environment and this will enable the teachers to build on the base we have and ensure our students develop up and beyond their expectations.

2018 will be a different situation, as we move into the new financial environment, we will have access to a substantial amount of funds but we will not be rolling over such a large amount. This added to the new way of charging school's for temporary staff will mean we have to have a very close look at employing additional staff and also be as creative as we can with our funds. This is what the department want, it gives schools local decision making powers, but we still only have a set budget.

The main changes are around salaries- at the moment the school pays for all sick days, if it is long term we pay the first 10 days and then the department picks up the payments, same with LSL, LWOP etc and at the moment the school only pays the wages for 42 weeks of the year and no on costs eg holiday pay etc. single days of sick leave do not accumulate.

The two main changes are

We will no longer pay the first 10 days - we have to budget 410,000 for this as there are 3 staff, and casuals average \$350.00 per day.

That .is the positive.

On the flip side, temp staff across the state will be charged at \$101,000.00 per year, this is an increase of about \$40,000.00 depending on the status of the teacher, eg new teachers are less than those who have been teaching for 15 years. This is apparently for the government to make it more equitable

We have not discussed this as a staff, and we have not looked at where we will head next year but it something we will be planning for later in the year.

The other change is the way we make payments , we will no longer be writing cheques , all payments come from a central point. Parents are encouraged to make payments through POP, for school payments, not P & C related items.

I would like to put it to you that you may be interested in taking over the sale of uniforms as this would relieve the SAM from that

Responsibility and minimise cash transactions. It would give the p & C a fund raising option, but yes it will mean someone has to take on the responsibility.

Making community connections is a priority this year, as you will have read in the newsletter we have starting publicising who is part of our school community and areas of interests and talents which may enhance the school community in someway or another. We hope you are finding these useful.

All the best for the year ahead and I look forward to working alongside you all to raise funds which will enhance the learning of the current students at our school.

# Ladysmith P&C Income and Expenditure

## Statement of Income and Expenditure

1 March 2016- 28 Feb 2017

### **Income**

Fundraising	\$9116.42	
Credit Interest	\$6.77	
Grant/donations	\$4386	
Uniform	\$182.00	
P&C Memberships	\$12.00	
		<b><u>\$13703.19</u></b>

### **Expenditure**

Fundraising	\$5330.36	
Affiliation/Insurance	\$174.00	
Donations/Gifts	\$10109.30	
		<b><u>\$15159.12</u></b>

**Net Profit/ (Loss)** **(\$1455.93)**

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### **Statement of financial position**

Opening balance as at 1 <sup>st</sup> March 2016	\$2429.40
Profit/loss	(1455.93)
Closing balance as at 28 <sup>th</sup> February 2016	<b><u>\$973.47</u></b>

The books of the Ladysmith P and C Association have been checked and found to be correct by Toni Nugent on the 5<sup>th</sup> March 2017

This statement was compiled on the 3rd of March 2017 by Fleur Muller

# Ladysmith P&C Income and Expenditure

1 March 2016- 28 Feb 2017

<b>Fundraising</b>	<b>Income</b>	<b>Expense</b>	<b>Profit/loss</b>
Athletics carnival	\$1262.00	\$299.07	\$962.93
Bulbs	\$490.50		\$490.50
Battery Drive	\$300.00		\$300.00
Catering	\$1691.00	\$902.15	\$788.85
Cross countries	\$1530.75	\$873.80	\$656.95
Duathlon	\$2285.97	\$2310.30	(\$24.33)
Hay run/fun day	\$584.80		\$584.80
Membership	\$12.00		\$12.00
Miscellaneous/cake stalls	\$578.90		\$578.90
Uniforms	\$182.00		\$182.00
			<b><u>\$4496.60</u></b>

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