

Ladysmith Public School P&C Minutes- Month

Date: 5TH April 2018	Opened: 7.05pm	Ladysmith PS
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Chairperson:	Fleur Muller
Minutes:	Katrina Roberts
Attendees:	Toni Hurst, Liz, Kylie Short, Fleur, Bec, Kat, Helen, Fiona, Lisa
Apologies:	Emily, Shane-Ann, Jeremy, Alison Reid
Quorum Achieved:	At least 5 attending including 3 executive, staff less than 50%: Yes

PREVIOUS MINUTES: READ BY Kat. Acceptance of previous minutes as a true and accurate record - accepted by Liz, seconded by Kylie.

AGENDA TOPICS

TREASURER'S REPORT

INCOME:	As per report attached		
EXPENSES:	AS per report attached		
CLOSING BALANCE:	\$5499.26 AS AT 31st March 2018		
NOTES:			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

PRINCIPAL'S REPORT

DISCUSSION	<p>This is Helen's last meeting prior to long service leave. Helen thanked everyone for their support.</p> <p>Acting Principal will be Meg Reynolds. She was chosen from a number of applicants. She has experience and a high teaching standard in the classroom. Previous small schools experience. Also experience with learning difficulties. The budget is complete for the year so the admin side will be worked out with Catherine.</p> <p>Public speaking at school on Thurs, debating booked.</p> <p>SS PSSA will be touch footy this year on our own based on numbers because we are too big a school to meet the small schools soccer requirement. May be travel required.</p> <p>Helen has applied for a club grant for healthy lunches. Aldi grants were mentioned.</p> <p>School photos in summer uniform</p> <p>Jump rope for heart</p>		
CONCLUSION			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

PREVIOUS BUSINESS

PREVIOUS MINUTES

DISCUSSION	Thank you for sandpit toys donated, Long jump pit is open for action, Small School singlets-, Kylie knows someone who may be able to do screen printing. Plants have been ordered for national tree planting day.		
CONCLUSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

WINTER JACKETS

DISCUSSION	Kylie looked into winter jackets as Helen had suggest new type. Hunters have similar in a p Fleecy style jacket \$31 plus \$8.80 or \$7.50 per logo (depending on order size) \$55 fee for first logo use. Much discussion regarding different jacket styles		
CONCLUSION	A motion is moved to keep the jacket the same. Kat accepts, Fleur seconds, all in favour by show of hands.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

CROSS COUNTRY & BUNNINGS

DISCUSSION	Fiona has done a great job organising & most things are ready. CC lunch orders are due back Monday.		
CONCLUSION	Fiona is awesome		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Messenger reminder for Bunnings & CC Lunch orders	Lisa	Sunday	
Newsletter reminder for bunnings and CC lunch orders	Kat	Friday	

BEYOND BANK

DISCUSSION	Exact details are available on the beyond Bank website. In summary, If we set up a community account to which others can be associated, Beyond Bank pays a percentage of the combined balance to the P&C annually.		
CONCLUSION	Lisa moves a motion that: Due to commitments made though the duathlon sponsorship we change our P&C bank account to Beyond bank. Motion accepted by: Katrina Roberts, Seconded by: Fleur Muller. All in favour by show of hands. Motion is passed		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Set up Beyond bank and organise signatories.	Fleur, Bec, Lisa	ASAP	
Make minutes available	Kat	ASAP	

DUATHLON

DISCUSSION	Final report is needed to finalise previous grants and allow for new applications		
CONCLUSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Finalise Previous Council grant	Lisa & Fleur	ASAPr	

NEW BUSINESS

GRANTS

DISCUSSION	Lisa discussed that duathlon funding is unlikely for a fourth year, however we may be eligible for something else or in a different category. Info evening will be Thurs 12th 4-6pm at Council. We may be able to obtain funds for events at the hall. Club grants are open. This may be an opportunity to apply for new seating to compliment Helen's application for healthy lunches.		
CONCLUSION	Fleur and Bec will attend info evening.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Apply for Club grant for seating	Fleur with Lisas help	27th April	
Attend Council info evening & ascertain options	Bec & Fleur	12th April	
Ask Wendy Winter if an apple donation is possible.	Kat		

EXCURSIONS

DISCUSSION	Swimming is booked and will be covered largely by government sport funding. Approximately \$2000. There may be a small shortfall. The Small Schools will be going to Canberra for this year's excursion. It is levelled at yrs 5&6. The current situation is that years 3-6 will attend. They will go to the electoral commission, parliament house, Questacon & cover history. The itinerary is decided by the bus company. The options for Ladysmith are <ul style="list-style-type: none"> ● 3-6 go to canberra with small schools ● 5-6 go to Canberra & whole school attends additional excursion as well. ● Whole school or part thereof attend a separate excursion and we don't attend Canberra. Helen has suggested an excursion to the Dubbo environment centre where students will stay in dormitories. They could explore Environmental science with an Aboriginal focus, perhaps zoo and Macquarie marshes. Other suggestions, Homan's gap, Broken Hill, Social benefit of joining with Small Schools was discussed. Staffing considerations discussed.		
CONCLUSION	We will not attend Canberra. Helen to consider other options for a 2-6 excursion		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

BUDGET

DISCUSSION	We have significant funds and should have a spending plan. Suggestions include <ul style="list-style-type: none"> ● excursion, ● seating, ● oven for the kitchen, remodelling may be required. Craft room may be a viable option. Transportable that can be converted to kitchen suggested. ● P&C fridge ● Carpet for Mrs D room ● Catering supplies ● Smart boards in the future 		
CONCLUSION	Seating may be covered by grants. Grant may be possible for oven.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Look into requirements for ovens at school	Helen		

MOTHERS DAY

DISCUSSION	We are quite late to organise Mothers day gifts Options discussed including swap stall, craft stall. A craft option with Mrs D is appealing		
CONCLUSION	Ask Mrs D to organise Mothers day Craft/Art		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

CORRESPONDENCE:

In:

Date	From	Regarding
various	various	Mothers day fundraising
various	Various via email	Mothers day fundraising
various	P&C Fed	Various. Can be accessed via email account

Out:

Date	To	Regarding
4/5/2018	Bakers delight	Request for donation

Meeting Closed at 8.40pm

Next meeting Wed 2nd May 2018 at 7.30pm

Ladysmith P&C Income and Expenditure

5th April 2018

March 2018

Opening Balance 1st March 2018 \$5553.26

Add receipts

0.00

Less expenditure

Ladysmith Public School- broken table \$54.00

Balance at Bank as at 31st March \$5553.26

Less outstanding cheques \$54.00

Closing Balance \$5499.26
