

# Ladysmith Public School P and C

MINUTES

JUNE 7, 2017

OPENED 7.35 PM

LADYSMITH PS

<b>CHAIRPERSON</b>	Lisa Eady
<b>MINUTES</b>	Katrina Roberts
<b>ATTENDEES</b>	Helen Sturman, Lisa Eady, Fleur Muller, Katrina Roberts
<b>APOLOGIES</b>	Bec Cole

LISA WELCOMED EVERYONE TO THE MEETING.

PREVIOUS MINUTES SUMMARISED BY KAT. ACCEPTANCE OF PREVIOUS MINUTES AS A TRUE AND ACCURATE RECORD - PASSED BY LISA, SECONDED BY FLEUR

## Agenda topics

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### TREASURER'S REPORT

FLEUR

<b>INCOME</b>	\$0.00	
<b>EXPENSES</b>	\$	
<b>BANK BALANCE</b>	\$2023.64 as at end of May (less outstanding cheques)	
<b>NOTES</b>	Please see report attached	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

### PRINCIPAL'S REPORT

HELEN

<b>DISCUSSION</b>	Helen will take kids to Tarcutta on Friday. Debaters have done well, there is more debating to come. 29 <sup>th</sup> May will be Robotics day with Byron donating time. Good opportunity for publicity. Reports will go out week 10, interviews first week next term Helen has completed grant submission for art on old toilet block.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Ask Byron to draft some notes for media release	Kat/Byron	Next week
Robotics day Media Release	Helen	Next week

## Previous Business (arising from minutes)

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### ADOPTION OF CONSTITUTION

<b>DISCUSSION</b>	To ensure decisions can be made at meetings an amendment was made to the draft. New draft requires only 2 executive plus one other member to pass a motion and form a quorum. Previously it required 2 executive plus 3 others.
<b>CONCLUSIONS</b>	Draft must be made available to view before it can be passed

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make amendments and put on app/website to view.	Kat	ASAP

## CROSS COUNTRY CATERING

<b>DISCUSSION</b>	Approximate \$700 profit	
<b>CONCLUSIONS</b>	Day ran very smoothly and was successful, congratulations to all involved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

## P&C COMMUNICATION VIA FACEBOOK

<b>DISCUSSION</b>	Bec has done research into setting up an administrated facebook group. She is able to provide info for next meeting. More discussion will be required to set guidelines and determine administrator/s.	
<b>CONCLUSIONS</b>	Lisa moves a motion that Bec initiates the process of setting up the P&C administrated facebook group. Accepted by Kat, seconded by Fleur, all in favour-motion passed.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Bec to start process of setting up facebook group & provide info for further discussion	Bec	Next meeting

## FATHER'S DAY

PERSON

<b>DISCUSSION</b>	We received a catalogue with cheap Father's day products.	
<b>CONCLUSIONS</b>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Encourage families to bring Father's day ideas to the next meeting	Kat	Next meeting

## New Business

### UNIFORMS FOR PHOTO DAY

PERSON

<b>DISCUSSION</b>	Girls look great in tunics with yellow skivvies. Boys could wear skivvies or tee shirts with emblem. More boys are likely to have tee shirts. Jumpers are not ideal because they are so varied.	
<b>CONCLUSIONS</b>	Girls will wear yellow skivvies with tunics. Boys will wear yellow polo tee with emblem and grey pants. If it is too cold boys will wear jumpers at Helen's discretion, but not jackets for uniformity.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Inform Parents of uniform requirements in newsletter.	Helen	ASAP

## GRANT SUBMISSIONS

<b>DISCUSSION</b>	Lisa has submitted two grant applications to SUEZ. One for new water tanks, one for outdoor furniture.	
<b>CONCLUSIONS</b>	Lisa is awesome. Grant result pending	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PERSON

## FUNDRAISING AUCTION

<b>DISCUSSION</b>	Lisa has spoken to Rob Fraser. He is still keen to organize and run an auction, however wishes to leave it until the spring.		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	

PERSON

## FUNDRAISING

<b>DISCUSSION</b>	<ol style="list-style-type: none"> <li>1. Landcare is offering Junior landcare grants of \$1500 for the design of sustainable gardens. An idea was that it could be used complete the edible garden, or tie in with the current bee project. It requires input from the children in the design.</li> <li>2. A suggestion was made that a 'go fund me' page be started to raise money for new heaters in Helen's room. Whilst this is a good idea, it may not be great publicity for the school.</li> <li>3. Previous suggestion to hold a Bunnings bbq.</li> </ol>		
<b>CONCLUSIONS</b>			
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Investigate details of landcare grant	Kat	asap	
Investigate go fund me ideas	Fleur	When able	
Apply to Bunnings for bbq date	Kat	asap	

PERSON

## CORRESPONDANCE RE GONSKI

<b>DISCUSSION</b>	We have received correspondence regarding gonski funding and its impact on our school. Via email we have been asked to write letters to senators regarding a recent amendment.		
<b>CONCLUSIONS</b>	This needs more investigation and can be tabled for discussion at next meeting		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>	
Add to next agenda	Kat	Next meeting	

## Correspondence

In:

Date	From	Regarding
4/5/2017	Ladysmith store	Invoice
5/6/17	Cadbury	Fundraising info (Chocolate sales)
5/6/17	Moon & back school gifts	Father's day fundraising
May	Sen. Simon Burmingham	Government's commitment to Gonski funding
May	Tarcutta PS	New finance system/invoicing
May	Parent citizen mag	Mag
May	CBA	Statement
May	Federation of P&C	Various media releases via email. Can be provided upon request or via email access to anyone interested.
7 <sup>th</sup> June	Email from P&C fed	Gonski funding

Out:

<b>Date</b>	<b>To</b>	<b>Regarding</b>
May	Club Grants	Grant application completed by Lisa
May	Suez	Grant application completed by Lisa
May	Michelle castle	Final report completed by Lisa
6 <sup>th</sup> may	Sue willis	Email regarding Gymkhana/camp draft catering

<b>NEXT MEETING</b>	Wed 2 <sup>nd</sup> August 7.30pm
<b>LOCATION</b>	Ladysmith Public School
<b>SPECIAL NOTES</b>	

MEETING CLOSED AT 8.35 pm

# Ladysmith P&C Income and Expenditure

2<sup>nd</sup> June 2017

## May 2017

Opening Balance 1<sup>st</sup> May 2017 \$2067.02

### Add receipts

### Less expenditure

Fiona Lehmann 43.38

L. Rutland 25.21

Ladysmith Store 21.00

Koorungal Butchery 220.40

**309.99**

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**\$1757.03**

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Balance at Bank as at 31st May \$2023.64

Less outstanding cheques \$266.61

Closing Balance \$1757.03

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