

Ladysmith Public School P and C

MINUTES

MARCH 8, 2017

OPENED 7.40PM

LADYSMITH PS

CHAIRPERSON	Lisa Eady
MINUTES	Katrina Roberts
ATTENDEES	Fleur Muller, Lisa Eady, Shane-Ann Palmer, Kat Roberts, Kylie Short, Liz Chapman, Fiona Lehmann, Leanne Rutland, Dave Rutland, Adam Rutland, Jessica Rutland, Cameron Rutland, Helen Sturman
APOLOGIES	Alison Reid, Alisa Scanlan, Trish O'Brien, Rebecca Cole

LISA WELCOMED EVERYONE TO THE MEETING.

PREVIOUS MINUTES READ BY KATRINA. ACCEPTANCE OF PREVIOUS MINUTES AS A TRUE AND ACCURATE RECORD - PASSED BY LEANNE, SECONDED BY FIONA AND FLEUR.

Agenda topics

TREASURER'S REPORT

FLEUR

INCOME	\$0.00	
EXPENSES	\$127.50	
BANK BALANCE	\$973.47, as at 28 th Feb 2017	
NOTES	Please see report attached	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRINCIPALS REPORT

HELEN

DISCUSSION	As per AGM and report attached		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Previous Business (arising from minutes)

SECOND HAND UNIFORMS

LIZ

DISCUSSION	Liz and Susan sorted and labelled donated uniforms. Some were donated as art smocks. Second hand uniforms were offered to parents following assembly which was successful. Helen suggested the P & C are welcome to take over the distribution of new uniforms. This would generate a small amount of income for the P& C		
CONCLUSIONS	Second hand winter uniforms will be offered again following assembly.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

MOVIE NIGHT

VARIOUS

DISCUSSION	Current helpers, Alison, Byron Liz & Gary and Shane-Ann. We currently have 88 sausages, any surplus can be used for future events. Hamburger mince mixture instead of steak due to rising cost. Popcorn can be sold if fresh. Shane-Ann and Lisa have popcorn makers.		
CONCLUSIONS	200 sausages needed, approx. 9kg burger mix to be sold as cheese burgers. Sell remaining drinks.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Pick up meat from Kooringal butchery	Fiona	Friday 10 th	
Donate Cheese, provide lucky number board & make lolly bags (if able)	Leanne	Friday 10 th	
Pick up rolls and bread	Lisa	Friday 10 th	
Organise event and delegate remaining jobs	Lisa	Friday 10 th	
Provide popcorn makers on the night	Lisa and Shane-Ann	Friday 10 th	

CROSS COUNTRY

VARIOUS

DISCUSSION	160 kids expected, Meal deal will be offered again. Discussion regarding allergies/gluten		
CONCLUSIONS	Meal deal will be offered for \$5.50 including either bolognaise, fried rice or chicken sushi plus a popper and biscuit. Orders must be in by Friday 31 st March.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Request helpers to make fried rice, bolognaise and/or biscuits and/or donate ingredients.	Lisa	Pre 7 th April	
Make fried rice	Fleur	7 th April	
Make bolognaise	Lisa	7 th April	
Make sushi rolls	Shane-Ann	7 th April	
Make order form and distribute	Helen	ASAP	

BULBS

VARIOUS

DISCUSSION	This has been successful in the past, so will be promoted again.		
CONCLUSIONS	Orders to be returned to school or shop by 3 rd April. Orders due by 28 th April, approx. 200 to be distributed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Write, print and staple note for front of catalogues	Helen	ASAP	
Distribute through post office	Leanne	When available	

New Business

BARISTA TRAINING

KYLIE

DISCUSSION	Kylie suggested Barista training for year 5/6 students in the future, to encourage work skills and possibly fundraise. Leanne discussed risks of high temperatures and steam burn risk. Possibility of P&C purchasing a coffee machine discussed.		
CONCLUSIONS	Good idea, to be revisited in the future		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

GYMKHANA FUNDRAISING OPPORTUNITY

HELEN

DISCUSSION	Geoff Willis approached Helen regarding an opportunity for the P&C to cater a Gymkhana on the weekend of the 31 st , 1 st /2 nd April. Potential for substantial fundraising over \$3000, plus donation from the organisation. All meals would need to be provided for the weekend for approx. 150 people. Cool room and BBQ would be supplied. RSA would be needed to serve alcohol. It was discussed that a local footy club may be of assistance as they serve alcohol. It was discussed that it is short notice to organise volunteers. Combining resources with another school was discussed.		
CONCLUSIONS	This is something we may be able to be involved with in the future with more notice to organise. Collaboration with another small school, may be beneficial.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DAMAGED TAPS

LIZ

DISCUSSION	The taps are damaged on the water cooler. Liz has researched replacement. They cost \$10 each for the first two and \$5 each thereafter.		
CONCLUSIONS	Lisa moved a motion that 4 taps be ordered. Fleur accepted, Leanne seconded. All in favour		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Order 4 new cooler taps	Liz	When able.	

Correspondence

In:

Date	From	Regarding
1/3/17	Hall Committee	Receipt
1/3/17	Parent and Citizen	Magazine
1/3/17	Fundraising Info	

Out:

Date	To	Regarding
20/2/17	Fundraising Letter	Auction

NEXT MEETING	Wed 5 th March at 7.30pm
LOCATION	Ladysmith Public School
SPECIAL NOTES	Special meeting to discuss constitution will precede ordinary meeting at 7pm

MEETING CLOSED AT 8.44pm

ATTACHMENT ONE: PRINCIPALS REPORT

The term is moving along well, as mentioned in the AGM meeting.

Catherine has started her LMBR training and I start next week.

James is attending STEM training next week too, we have a small schools project happening which is run by the SM academy from Sydney

James will bring the informant back and spread it amongst us, we have been very lucky to have Byron Roberts providing us with additional technology support after school most weeks which has enabled James and I to provide some very interesting coding sessions with the students, these are more than just playing games...it is actually very related to the English syllabus as students are self directed, through videos, literacy and they are currently working on developing a story with a video, through the coding system. They know more than I do but without Byron it wouldn't be happening.

So StEM is alive and well at LPS< we are also having VC's with the other small schools, run by Nigel Carroll which is focused on the science side of StEM, and on the 5th April a handful of students will attend the Agri Hack day at CSU which focuses on the science side plus more coding. The students who went last year had a wonderful time, and it will be a small school's group.

This is the first community connection we have established, by tapping into a talent, interest of a school community member we are enhancing the learning.

Coming up will be public speaking, the small schools public speaking competition will be in Collingullie on 3rd April. So students will start preparing their speech for the school's competition, if we have anyone interested in public speaking please let me know.

Small schools debating will be happening next term, and I will take 4 students to the debating workshop on the 21st which will start training for the debating competition. I am sure student like Jessica benefited from these experiences when they move into high school so I am keen to continue down these paths.

Ladysmith P&C Income and Expenditure

2nd March 2017

February 2017

Opening Balance 1st February 2017 **\$1100.97**

Add receipts

0.00

1100.97

Less expenditure

Koorungal Butchery

127.50

973.47

Balance at Bank as at 28th February \$1018.47

Less outstanding cheques **\$45.00**

Closing Balance \$973.47
