

Ladysmith Public School P and C

MINUTES

MAY 3, 2017

OPENED 7.35PM

LADYSMITH PS

CHAIRPERSON	Lisa Eady
MINUTES	Katrina Roberts
ATTENDEES	Fleur Muller, Lisa Eady, Fiona Lehmann, Kat Roberts, Kylie Short, Liz Chapman, Bec Cole, Helen Sturman
APOLOGIES	Shane-Ann Palmer, Cindy Oakman

LISA WELCOMED EVERYONE TO THE MEETING.

PREVIOUS MINUTES READ BY KATRINA. ACCEPTANCE OF PREVIOUS MINUTES AS A TRUE AND ACCURATE RECORD - PASSED BY FLEUR, SECONDED BY FIONA

Agenda topics

TREASURER'S REPORT

FLEUR

INCOME	March \$816.30	April \$1882.50
EXPENSES	March \$1061.25	April \$541.50
BANK BALANCE	2 nd April \$728.52	31 st April \$2611.02., less outstanding cheque \$541.50
NOTES	Please see reports attached	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

PRINCIPAL'S REPORT

HELEN

SUMMARY OF DISCUSSION	<p>Term 2 progressing well with students motivated and excited. 29 students, 3 teaching staff. New finance system to begin 22nd May. Helen & Catherine's training complete. NAPLAN next week, this is a snapshot of 1 day. Data can be useful to examine long term trends.</p> <p>Calendar update: 12/5 Footy colours day, 26/5 PJ day, 1/6 Biggest Morning Tea/Grandparents day, wk 9 Mobile Dentist, 26/6 School Photos.</p> <p>Term 3 Education week: choir in the marketplace, K/1 to dance. Ballarat excursion, term 4. Blue earth continuing for term 2, term 3&4 funding unconfirmed yet, Swimming, Oasis again term 4</p> <p>CHORDS. 1 night in term 4</p>	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Special Business

TOPIC P&C CONSTITUTION

DISCUSSION	As the previous meeting had insufficient numbers a vote could not be held regarding the constitution. One amendment has been made to encourage membership payments all year. As it has been available to view for 2 months there has been sufficient time for requests for amendments to be made.		
CONCLUSIONS	Lisa moves a motion that the amended draft constitution be made available for review. Fleur accepts, Kat seconds. All in favour, motion passed Lisa moves a motion to hold a meeting prior to next ordinary meeting to accept and adopt the constitution. Kat accepts, Fleur seconds. All in favour, motion passed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Previous Business (arising from minutes)

SMALL SCHOOLS CROSS COUNTRY

DISCUSSION	All went well. Staff commented on how well the Ladysmith parents worked together. Urinquity has lunch order money outstanding.		
CONCLUSIONS	\$596.00 raised		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Chase up Uranquity money at Athletics carnival.			

STAFF DEVELOPMENT DAY CATERING

DISCUSSION	All went well. Staff commented on quality meal provided. Thanks to Liz for organisation		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Invoice schools	Fleur	Next meeting	

BULBS

DISCUSSION	Fundraiser was a success, 250 free ranunculus supplied. Liz has bagged into 10's. Motion moved & passed to sell for \$2. Later discussion led to decision to give away for Mother's day.		
CONCLUSIONS	\$480.50 profit		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
See Mother's day below.	Helen	12 th May	

MOVIE NIGHT

DISCUSSION	All positive		
CONCLUSIONS	\$159.50 raised from lucky numbers		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

CLUB GRANT

DISCUSSION	Application was due to close, so Lisa completed application for furniture in the K/1 room		
CONCLUSIONS	Thanks to Lisa, approx. \$2700 requested.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

UNIFORMS

PERSON

DISCUSSION	Second hand Winter uniforms are available & should be offered at assembly		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Put uniforms out for parents at next couple of assemblies	Liz and Kat	Friday	

TAPS

DISCUSSION			
CONCLUSIONS	Taps have been purchased and installed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

GHYMKANNA

DISCUSSION	Fleur received feedback that the catering of the gymkhana was successful for those who undertook it. The P&C may be able to be involved in the future with more preparation time. Kylie has spoken to Uranquinty P&C who may also be interested, should the opportunity arise.		
CONCLUSIONS	Bec moves a motion that Kat write to Sue and Geoff Willis expressing our possible interest in being involved next year and asking for more information. Motion accepted by Liz, seconded by Fiona. Motion passed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Write letter to Sue and Geoff Willis	Kat	ASAP	

New Business

WAGGA WAGGA CROSS COUNTRY

DISCUSSION	Soup is labour intensive, Fiona suggests hot dogs instead along with Steak sandwich, sausage in bread, lollies and cakes. Might be beneficial to have coffee van, a number of options were discussed. RFS BBQ will cost \$45 to hire.		
CONCLUSIONS	Lisa moves a motion that Fiona co-ordinates the Cross Country catering. Motion accepted by Kat and seconded by Fleur.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Communicate and co-ordinate with parents for helpers and bakers	Fiona	2 nd June	
Approach coffee van	Lisa	ASAP	

P&C COMMUNICATION AMONGST FAMILIES

DISCUSSION	A discussion was held regarding the creation of a closed administrated P&C facebook page. The suggestion was that it have administrators and/or moderators and guidelines for acceptable content. Further discussion would be needed to determine the guidelines and appoint administrators.		
CONCLUSIONS	Bec moved a motion that a closed administrated P&C facebook page be created. Fleur accepts the motion, Kylie seconded. 4 in favour, none apposed, motion passed.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Advertise item in the next agenda to continue discussion at the next meeting	Kat	3 weeks	

KYLIE

MOTHER'S/FATHER'S DAY GIFTS

DISCUSSION	Kylie suggested it might be nice to have not for profit gifts available for kids to buy for their parent/s. A number of options were discussed including a swap day, art based gifts, purchased small gifts. Could personalize with hand/footprints.		
CONCLUSIONS	Mother's day would be a good use for the free bulbs at no cost to kids. Distrubution of Bulbs as mother's day gifts		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Distrubution of Bulbs as mother's day gifts	Helen	12 th May	
Include Father's day in future agenda	Kat	Next meeting	

Correspondence

In:

Date	From	Regarding
March/April	Federation of P&C	Various media releases via email. Can be provided upon request or via email access to anyone interested.
April	Parents and citizens magazine	Info

Out:

Date	To	Regarding
28/04/17	Club grants	Grant application via email

NEXT MEETING	Wed 7 th June 2017, 7.30pm
LOCATION	Ladysmith Public School
SPECIAL NOTES	Special meeting 7.15pm

MEETING CLOSED AT 9.18pm

Ladysmith P&C Income and Expenditure

2nd March 2017

February 2017

Opening Balance 1st March 2017 **\$973.47**

Add receipts

Uniforms 151.00

Fundraising 651.30

P&C Membership 14.00

816.30

Less expenditure

Insurance 152.95

Fundraising supplies 352.80

Uniforms 555.50

1061.25

\$728.52

Balance at Bank as at 28th February \$728.52

Less outstanding cheques \$0.0

Closing Balance \$728.52

Ladysmith P&C Income and Expenditure

2nd May 2017

April 2017

Opening Balance 1st April 2017 **\$728.52**

Add receipts

Uniforms 141.00

Bulbs 986.00

Lucky numbers 159.50

SS XC 596.00

1882.50

Less expenditure

Bulbs 505.50

Lucky number prize 36.00

541.50

\$2069.52

Balance at Bank as at 31st April **\$2611.02**

Less outstanding cheques **\$541.50**

Closing Balance **\$2069.52**
