

Ladysmith Public School P&C Minutes

Date: Wed 11/10/2017	Opened: 7.35pm	Ladysmith PS
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Chairperson:	Lisa Eady
Minutes:	Katrina Roberts
Attendees:	Lisa, Helen, Shane Ann, Fleur, Kylie, Kat
Apologies:	Liz, Fiona, Bec

Lisa welcomed everyone to the meeting.

PREVIOUS MINUTES: READ BY Kat. Acceptance of previous minutes as a true and accurate record - passed by Shane Ann, seconded by Fleur

AGENDA TOPICS

TREASURER'S REPORT

INCOME:	As per report		
EXPENSES:	As per report		
BANK BALANCE:	\$6540.60, AS AT 2/10/2017		
NOTES:			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

PRINCIPAL'S REPORT

DISCUSSION	Kids have interviewed parents about school, providing valuable feedback. Teachers have been in discussion about how to make the school great (for teachers and students). Individual learning a key focus to continue, Community involvement and leadership all discussed. Evaluating on previous three years, planning for next three. LMBR Changes. Upcoming term discussed. CHORDS, Graeme Base, Enviro talk, "Rus the story Bus" will come (free workshop promoting reading). Puggles will visit and transition is starting 27/10. Excursion week 4, swimming wk 10.		
CONCLUSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

PREVIOUS BUSINESS

ABN REGISTRATION

DISCUSSION	We received a letter to confirm our ABN details. The contact information was out of date. A form and minutes is needed to update contact persons and details. Fleur's phone number is listed elsewhere so will be listed here for consistency.
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CONCLUSION	Fleur's phone number will be added to the form.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Complete form and return	Kat		

INFUSO COFFEE

DISCUSSION	We noted no payment was received from Infuso following cross country as expected. Kat has emailed them and they have apologies for the oversight and requested bank account details.		
CONCLUSION			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Provide bank details to Infuso.	Kat	ASAP	

HALL-A-DAY CATERING

DISCUSSION	The event went well. Lisa thanked everyone who organised and helped on the day It was not booked out as previously. Profit for the day was \$171.40. \$20 will need to be paid to the Hall for use of the kitchen.		
CONCLUSION	We will discuss the cost of hiring the kitchen with Victoria Lowe prior to agreeing to cater in the future.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

DUATHLON

DISCUSSION	<ul style="list-style-type: none"> ● Prizes/Sponsorship Eyecare plus have agreed to silver sponsorship \$400, pair of sunnies and 200 drink bottles. Profoot will donate a singlet, Riverina Co-Op 4x \$25 vouchers. Kidsons-vouchers. Uncle Tobies have pulled out of their offer to provide product, as have sunrice. ● Prizes need to be added to the website, separate to sponsors. ● Lisa will organise collection of items provided by the triathlon club. ● Free entries as part of sponsorship will be registered on the day. ● The TV ad will be ready for review by Friday ● Fleur has made a facebook video which looks great ● Flyers are almost complete, waiting on logo from Foodworks ● Kylie asked if it would be an appropriate setting for helicopter joy flights for her Father's business. It was discussed that it would be a great to have. Safety would need to be considered. The potential for a fund raiser utilising such as service in the future was discussed. ● Location for the duathlon. Kat suggested that holding the event at the school may cause a traffic safety concern at the Tywong/Kyeamba intersection as riders race into that corner. It was discussed that a traffic control person should be placed at that intersection and riders advised to follow road rules. This was still considered safer than having people crossing the road straight after change over as previously. The school offers a playground to amuse younger kids. Cost of hall hire, plus the crown land could be over \$200. Hall booking will need to be cancelled if not holding there. ● We still need to find a second traffic control volunteer. ● An event for smaller children could be included so all can participate. ● A sign at the highway to advise drivers they could take another route may be
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	<p>needed.</p> <ul style="list-style-type: none"> • Currently we do not have enough helpers for the day • Residents need to be advised of road closures and should be given info on the event. The school kids can hand deliver • Another meeting should take place soon. After assembly so more parents have the chance of attending 	
CONCLUSION	By show of hands all are in favour of holding the duathlon at the school. Meeting will be held after assembly Fri 20th Oct	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Finish flyer and forward to lisa	Fleur	
Contact free plug Friday	Fleur	
Update website	Byron/Kat	
Contact potential prize donors	All who can	
Chase helpers and info re confirmed prizes	Kat	
Organise students to deliver info to residents	Helen	
Ongoing coordination, Ad organisation, chase up traffic controller.	Lisa	

NEW BUSINESS

BEYOND BANK

DISCUSSION	Beyond Bank give grants to community groups who have supported them. Our formal agreement regarding the duathlon does not require any commitment, however an informal agreement was made when Bec negotiated sponsorship. There was discussion regarding banking for the kids at school and possibly a presentation from beyond bank regarding banking. Our current Bank, CBA does not offer any incentives/benefits to us.	
CONCLUSION	Lisa moves a motion to look into moving the P&C account to Beyond Bank with the intention of finding out what benefit Ladysmith would receive. Kat accepts the motion, Fleur seconds. All in favour.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

UNIFORMS

DISCUSSION	Second hand summer uniforms can be offered at assembly	
CONCLUSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get uniforms out at assembly	kat	When able

CORRESPONDANCE:

In:

Date	From	Regarding
	Aus Business register	ABN registration change of details forms

	Infuso via email	Cross country
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Out:

Date	To	Regarding
	Various emails	Regarding duathlon.
	Infuso (via email)	Cross country

Meeting Closed 9.25pm

TREASURER'S REPORT

Ladysmith P&C Income and Expenditure

2nd October 2017

September 2017

Opening Balance 1st August 2017 \$2556.20

Add receipts

Father's day gifts 158.35

Duathlon Entry fees 26.05

WWCC Grant 3000.00

Duathlon Sponsorship Beyond Bank 800.00

\$3984.40

Less expenditure

\$0.00

Balance at Bank as at 30th September \$6646.48

Less outstanding cheques \$105.88

Closing Balance \$6540.60
